



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

27 February 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th March 2026 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn	S Gillies	G McCaw
R Bickford	M Johns	S Miller
J Brady	S Martin	B Samuels
R Bullock (Chairman)	P Nowlan	B Stoyel (Vice-Chairman)
L Mortimore	J Peggs	
P Samuels	J Suter	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 5 February 2026 as a true and correct record. (Pages 5 - 16)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Joint Burial Board held on 10 February 2026; (Pages 17 - 19)
 - b. Services Committee held on 12 February 2026; (Pages 20 - 30)
 - c. Planning and Licensing held on 17 February 2026; (Pages 31 - 35)
 - d. Personnel held on 26 February 2026. (Pages 36 - 43)
7. To receive and note the minutes of the Library Sub Committee held on 16 February 2026 and consider any recommendations. (Pages 44 - 49)
8. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 50 - 51)
9. To receive the Monthly Crime Figures and consider any actions. (Page 52)
10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 53)

11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.
12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure. (Pages 54 - 55)
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 56)
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 57 - 64)
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
16. To consider Risk Management reports as may be received.
17. Finance:
 - a. To advise the receipts for January 2026; (Page 65)
 - b. To advise the payments for January 2026; (Pages 66 - 68)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 January 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
18. To receive an amendment to the Scheme of Delegation and consider any actions and associated expenditure. (Pages 69 - 78)
19. To receive an amendment to the Election of Mayor and Deputy Mayor process and consider any actions. (Pages 79 - 90)
20. The Mayor to announce the call for written nominations for the Office of Mayor and Deputy Mayor for the year 2026/27. (Pages 91 - 94)
21. To receive a report on Victoria Gardens and the Maurice Huggins Room and consider any actions and associated expenditure. (Pages 95 - 98)
(Pursuant to FTC 5.02.2026 minute nr. 340/25/26)
22. To receive the notes of the Saltash Town Team meeting held on 9 February 2026 and consider any actions and associated expenditure. (Pages 99 - 106)

23. To receive a report from Friends of Churchtown Farm and consider any actions and associated expenditure. (Page 107)
24. Meet your Councillors: The next scheduled meeting date Saturday 21 March outside Saltash Heritage, Fore Street.
25. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
26. To consider any items referred from the main part of the agenda.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
28. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
29. Date of next meeting: 9 April 2026 at 7:00 p.m.
30. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.